

Add a Website to Your Computer Desktop

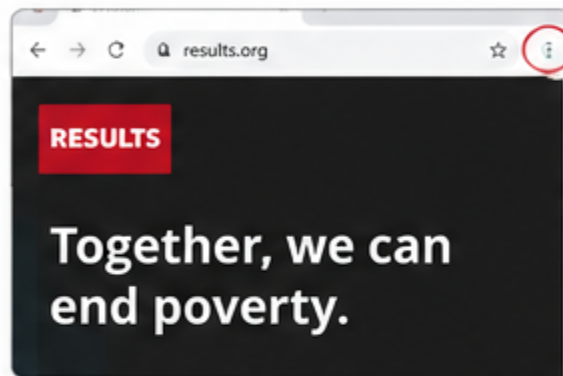
results

Create a desktop shortcut for quick and easy access to your favorite website.
Works on Chrome and Microsoft Edge browsers.



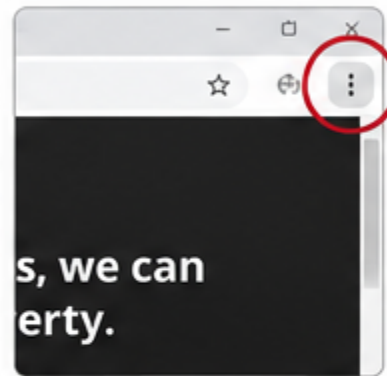
For Google
Chrome

1 Open the website



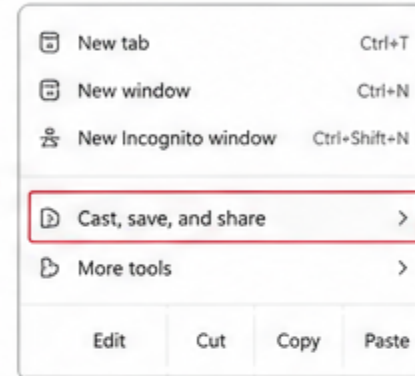
Open the website you want to add to your desktop.

2 Click the three dots



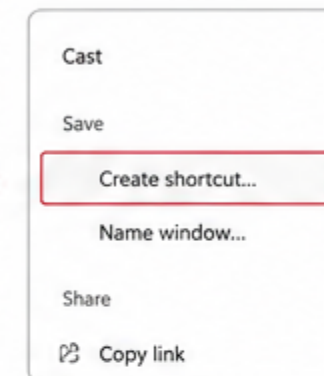
In the top-right corner of the browser, click the three dots (:) menu.

3 Select "Cast, save, and share"



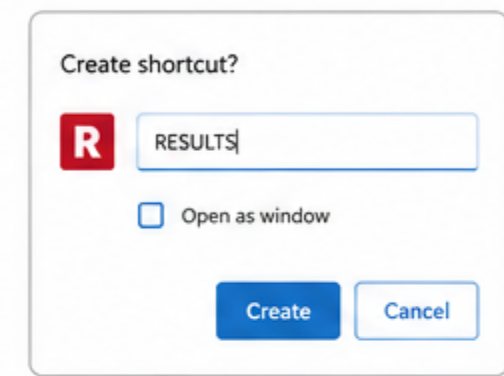
From the dropdown menu, hover over or click "Cast, save, and share."

4 Click "Create shortcut"



In the submenu, click "Create shortcut."

5 Confirm and create

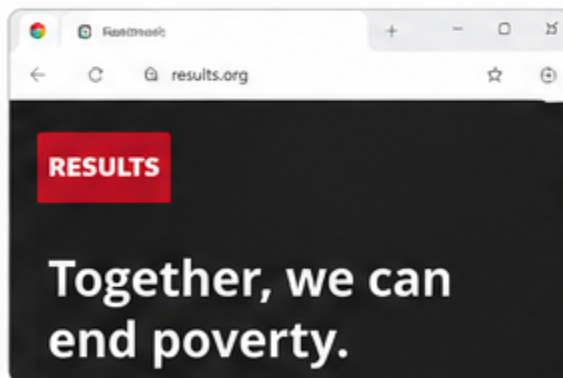


Name your shortcut (or keep the default) and click "Create." The shortcut will appear on your desktop.



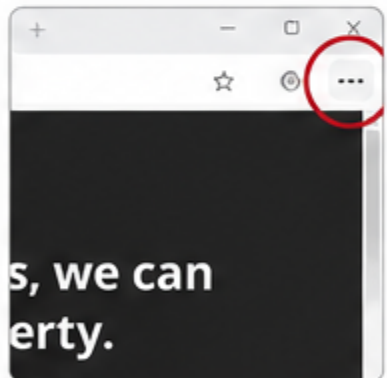
For Microsoft
Edge

1 Open the website



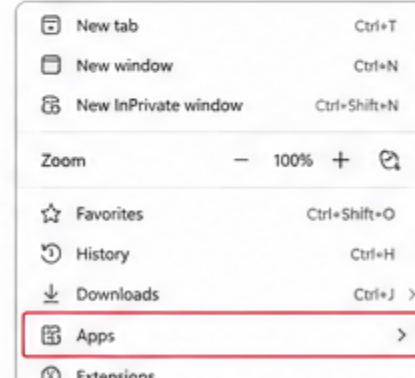
Open the website you want to add to your desktop.

2 Click the three dots



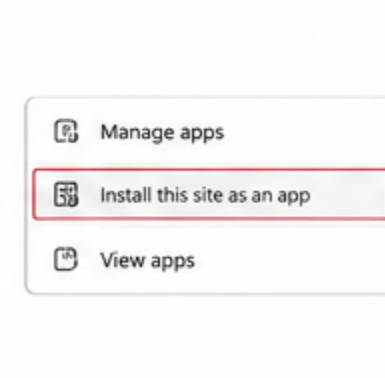
In the top-right corner of the browser, click the three dots (⋮) menu.

3 Select "Apps"



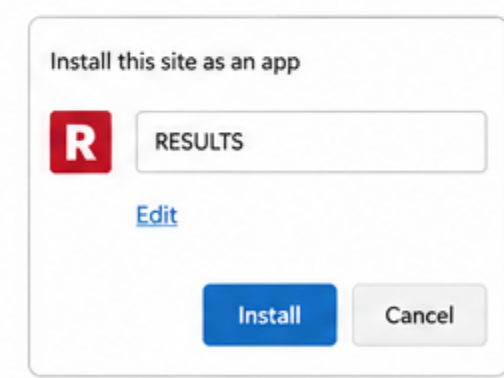
From the dropdown menu, hover over or click "Apps."

4 Click "Install this site as an app"



In the submenu, click "Install this site as an app."

5 Confirm and install



Name your app (or keep the default) and click "Install." The shortcut will appear on your desktop.



Tip: The shortcut will open the website in its own window for a clean, app-like experience.

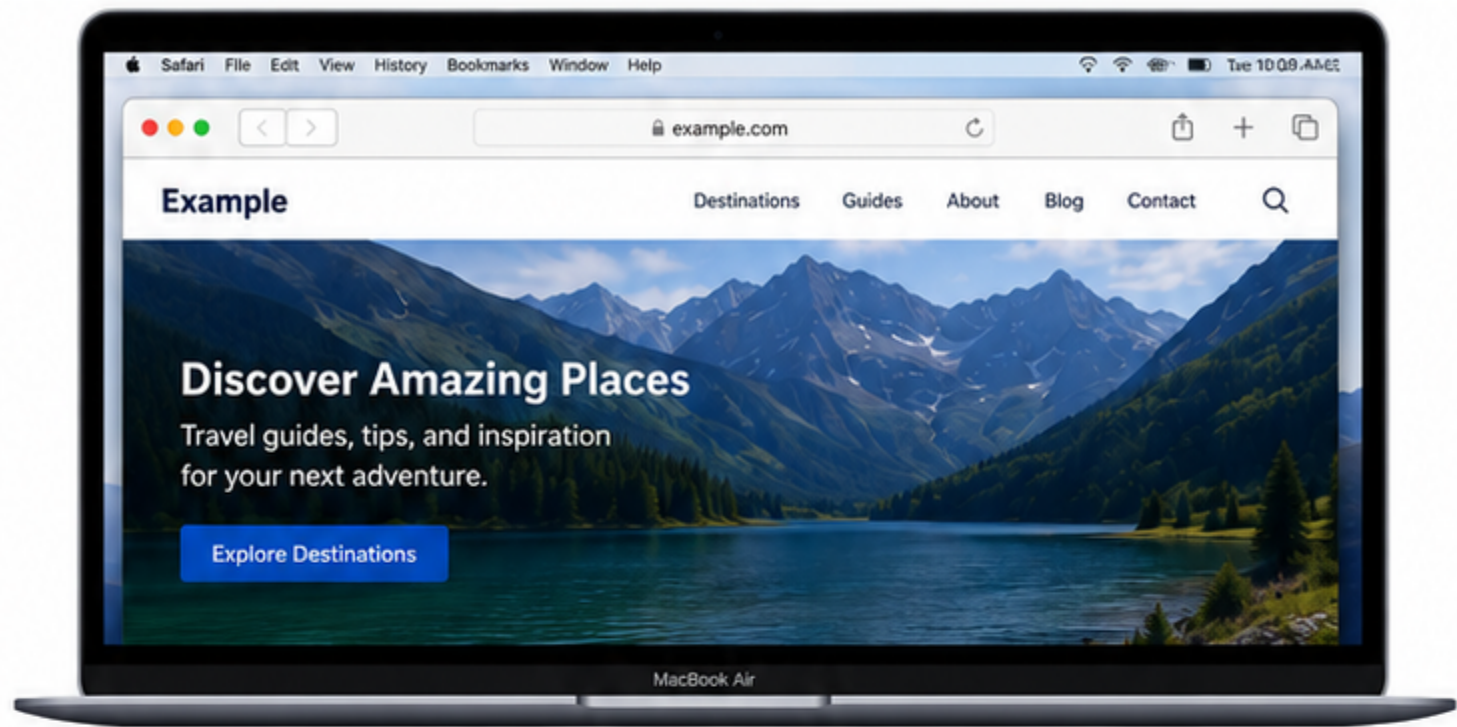


Need help? Contact your IT support team.

How to Add a Website to Your MacBook Dock

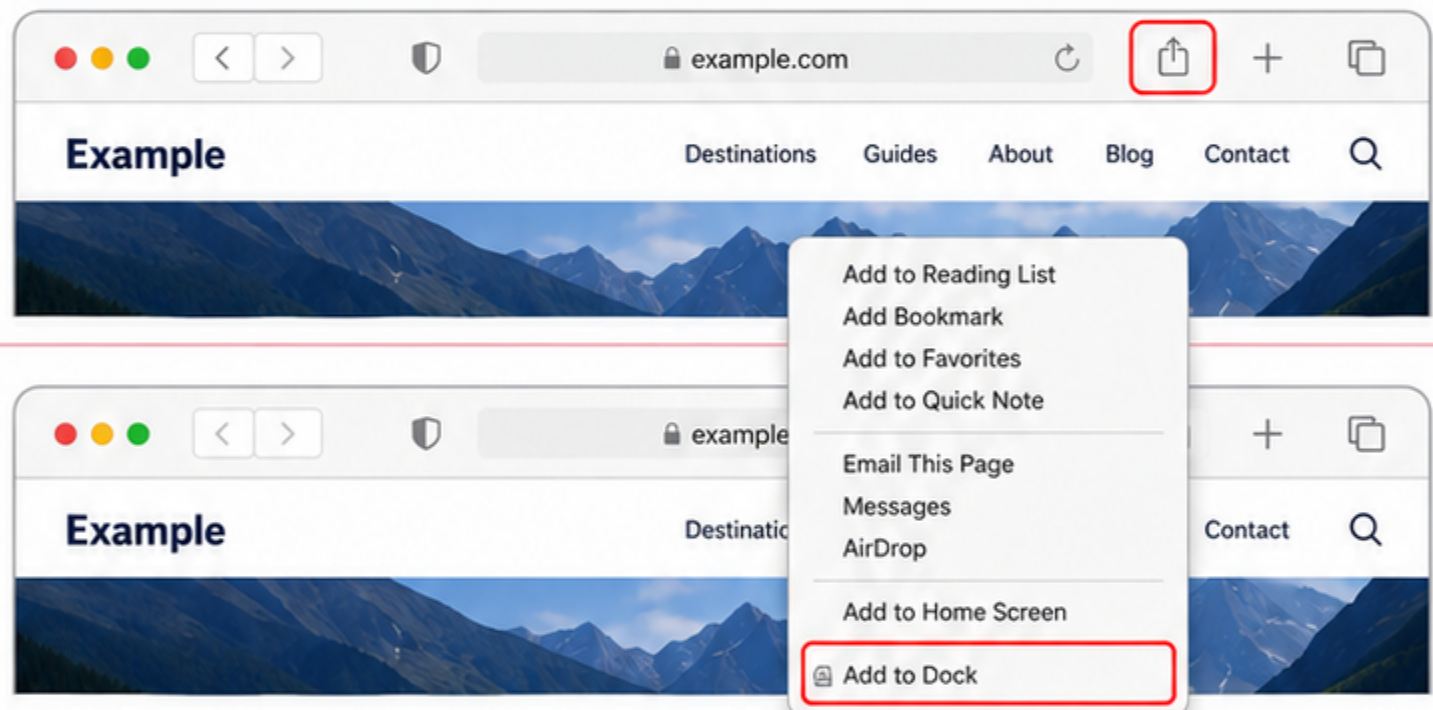
1 Open Safari and go to the website you want to add.

Navigate to the website in Safari.



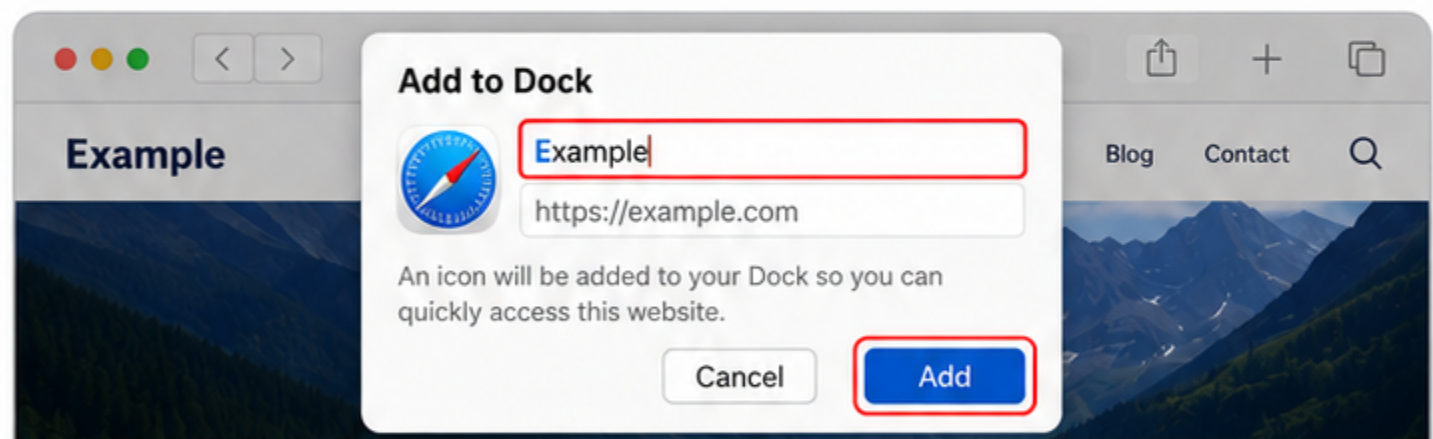
2 Click the Share button in the Safari toolbar.

It's the square with an upward arrow.



3 In the menu, choose "Add to Dock".

Select "Add to Dock" from the Share menu.



4 Edit the web app name if needed, then click "Add".

Choose a name for the web app. Click "Add" to confirm.



5 The website appears in your Dock as a web app for quick access.

Click the icon in the Dock to open the website in its own window.



Tip:

You can drag the web app icon in the Dock to reorder or move it where you want.

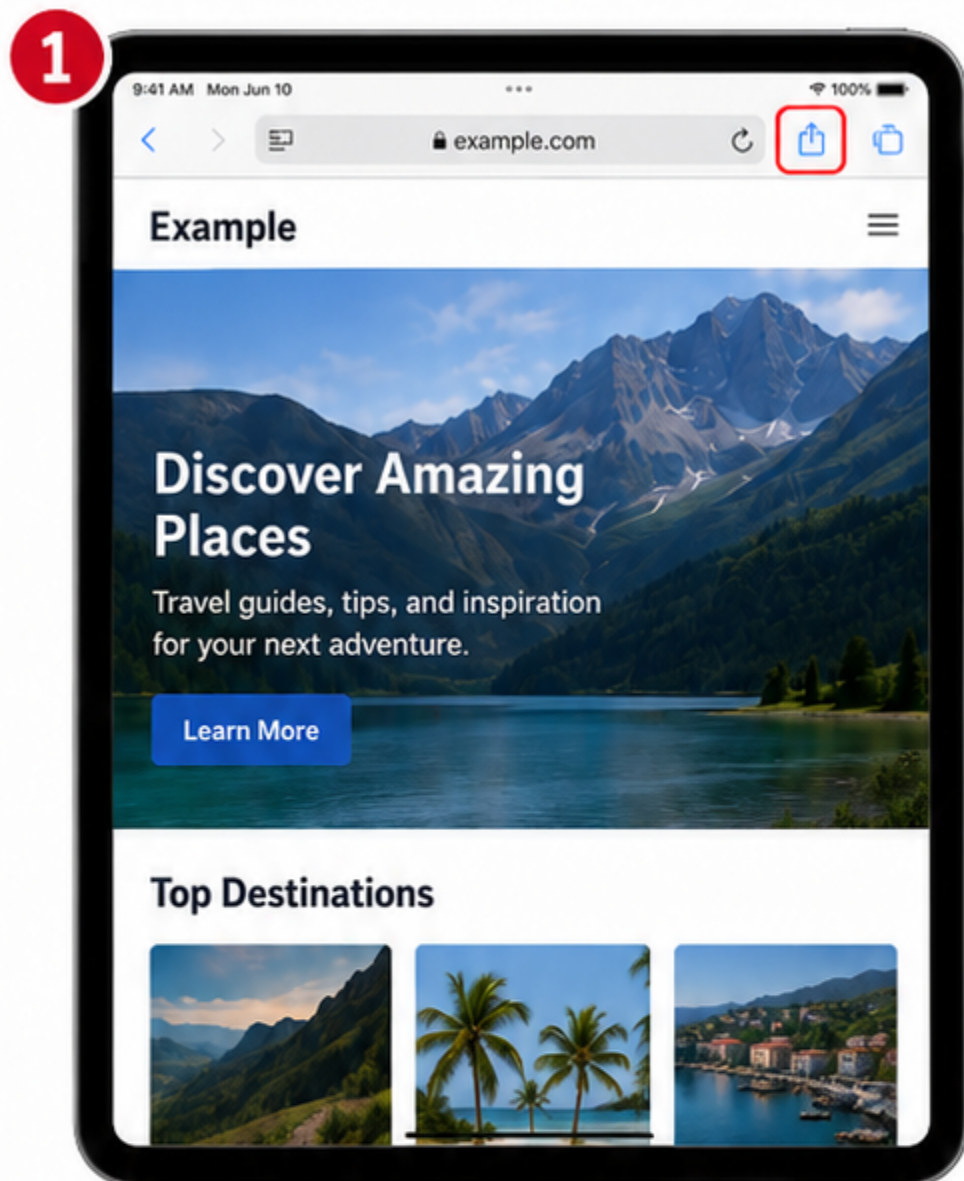
results



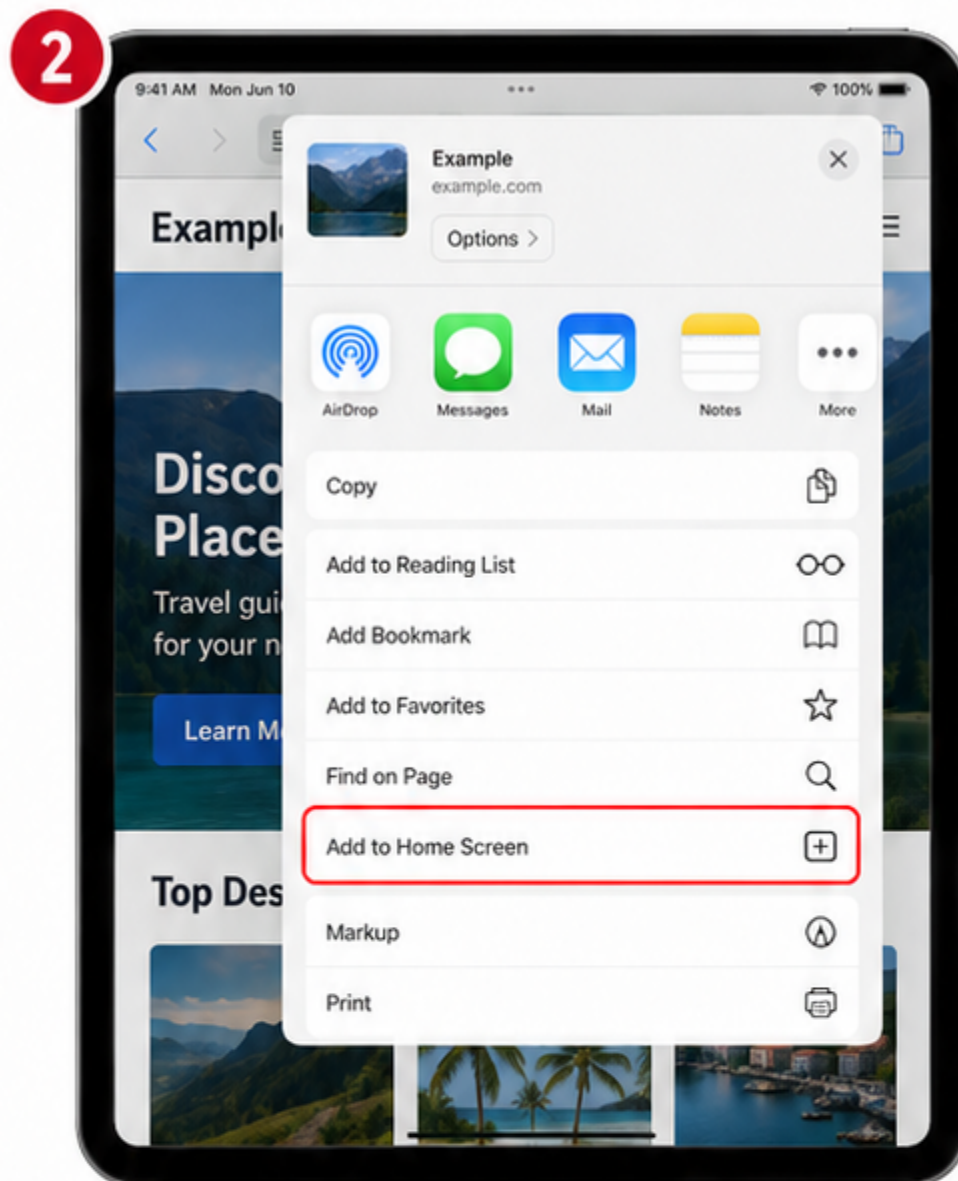
Need help?

Contact your IT support team.

How to Add a Website to Your iPad Home Screen

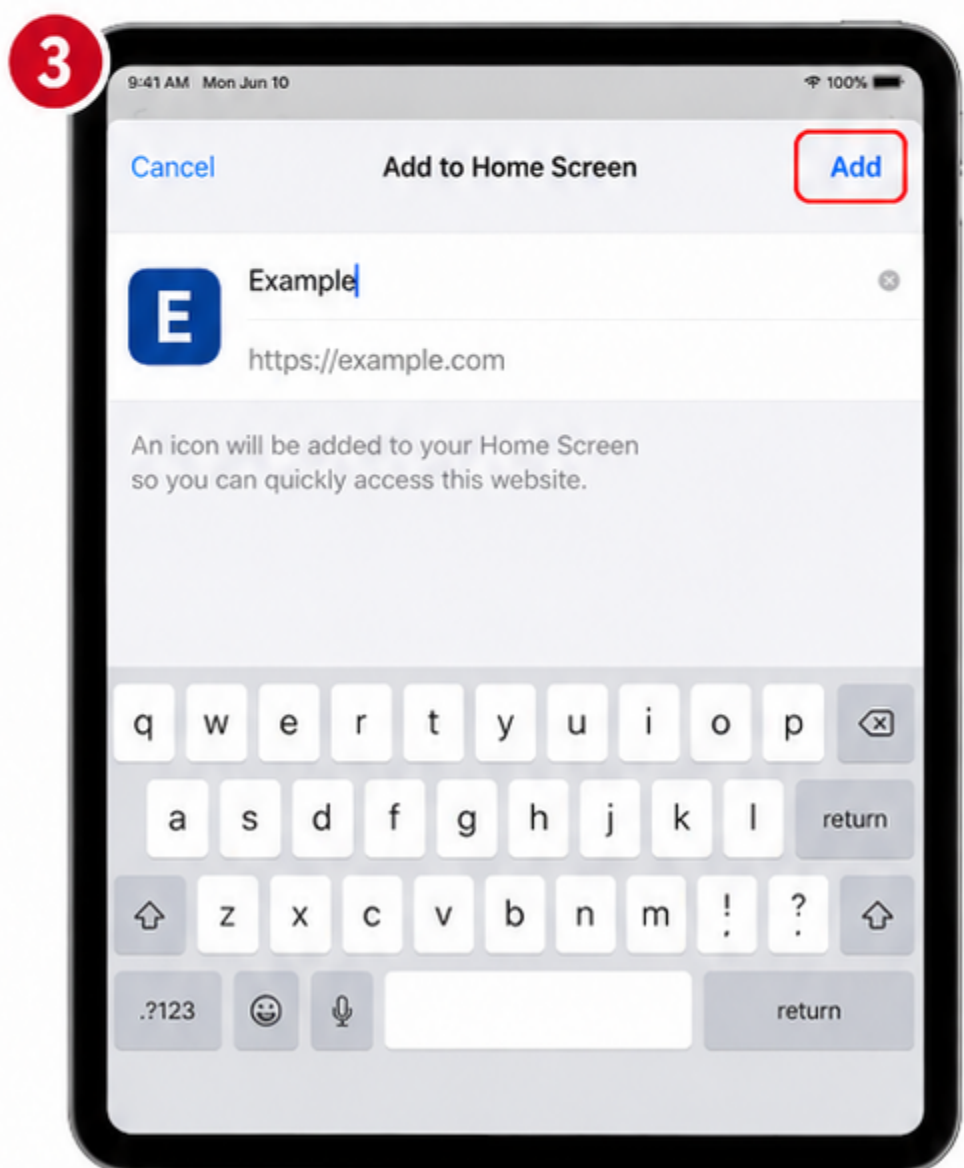


1. Open the website in Safari, then tap the Share button.



2. In the Share menu, scroll if needed and tap "Add to Home Screen."

results

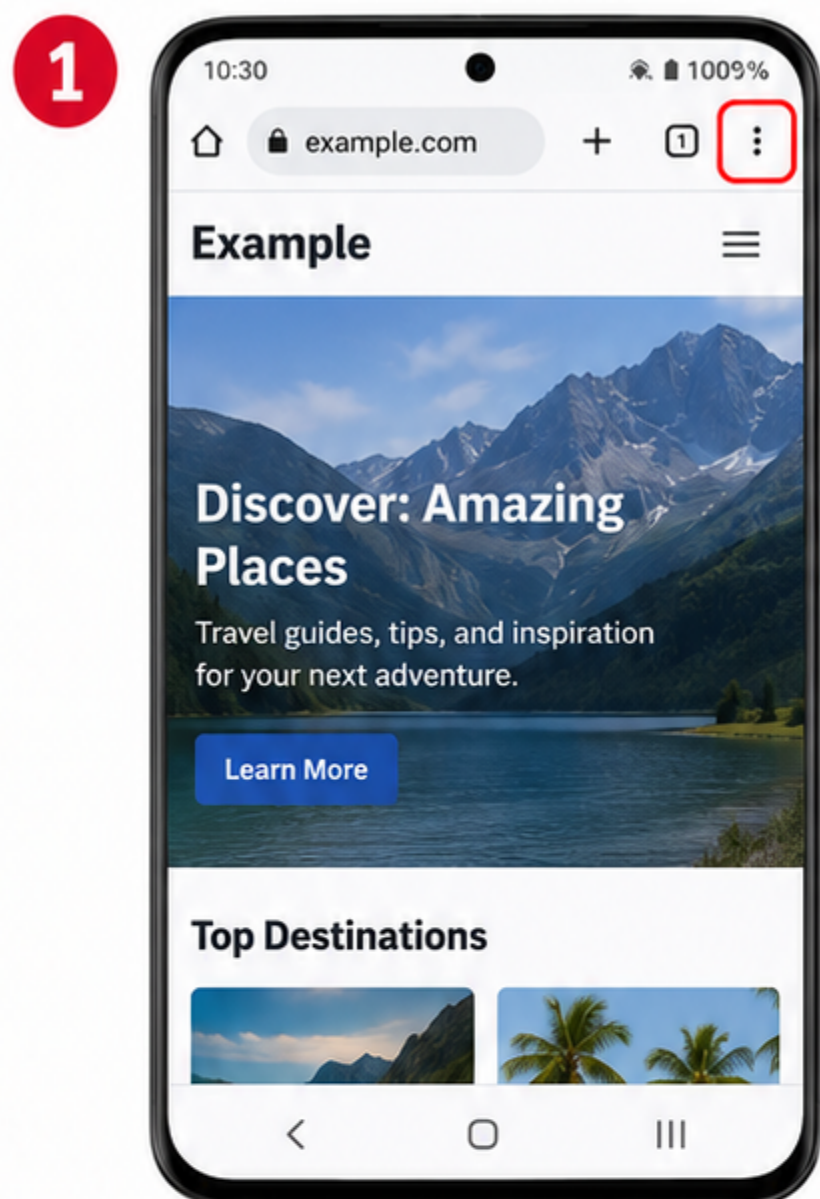


3. Edit the name if needed, then tap "Add."



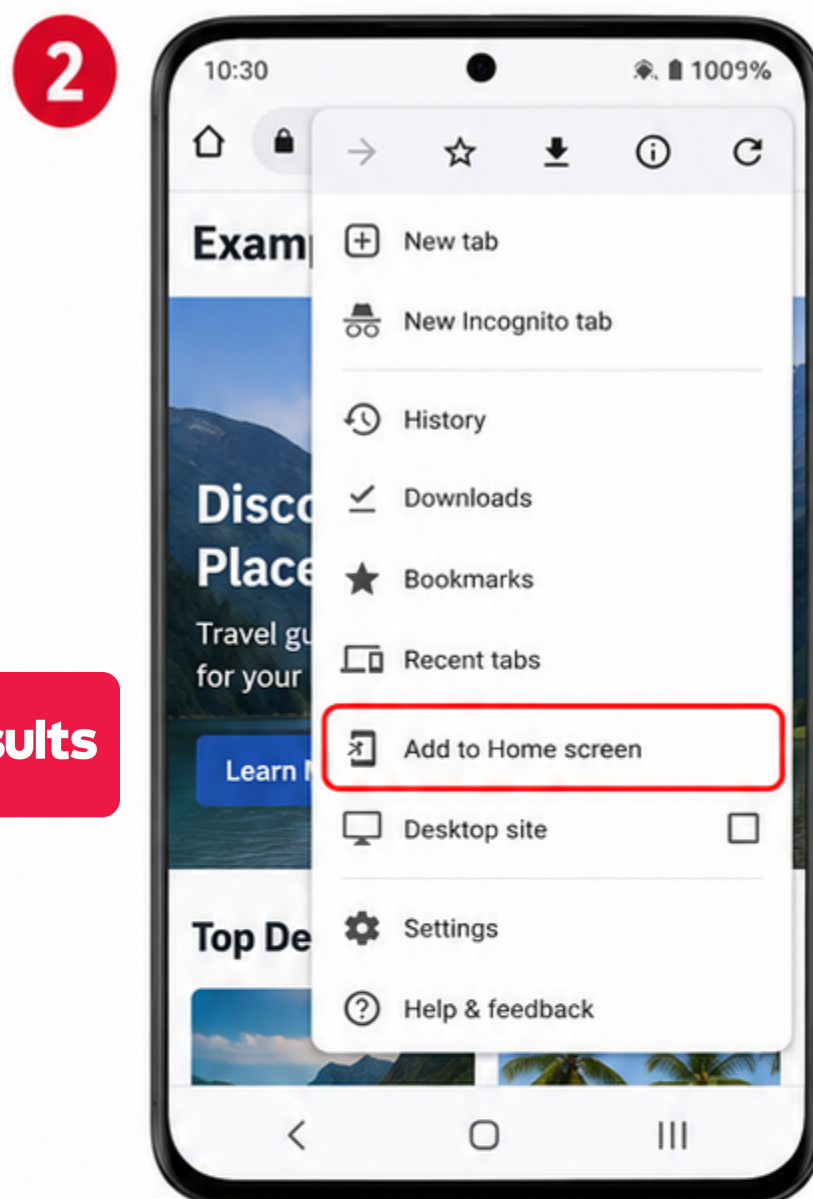
4. The website shortcut appears on your Home Screen for quick access.

How to Add a Website to Your Android Home Screen

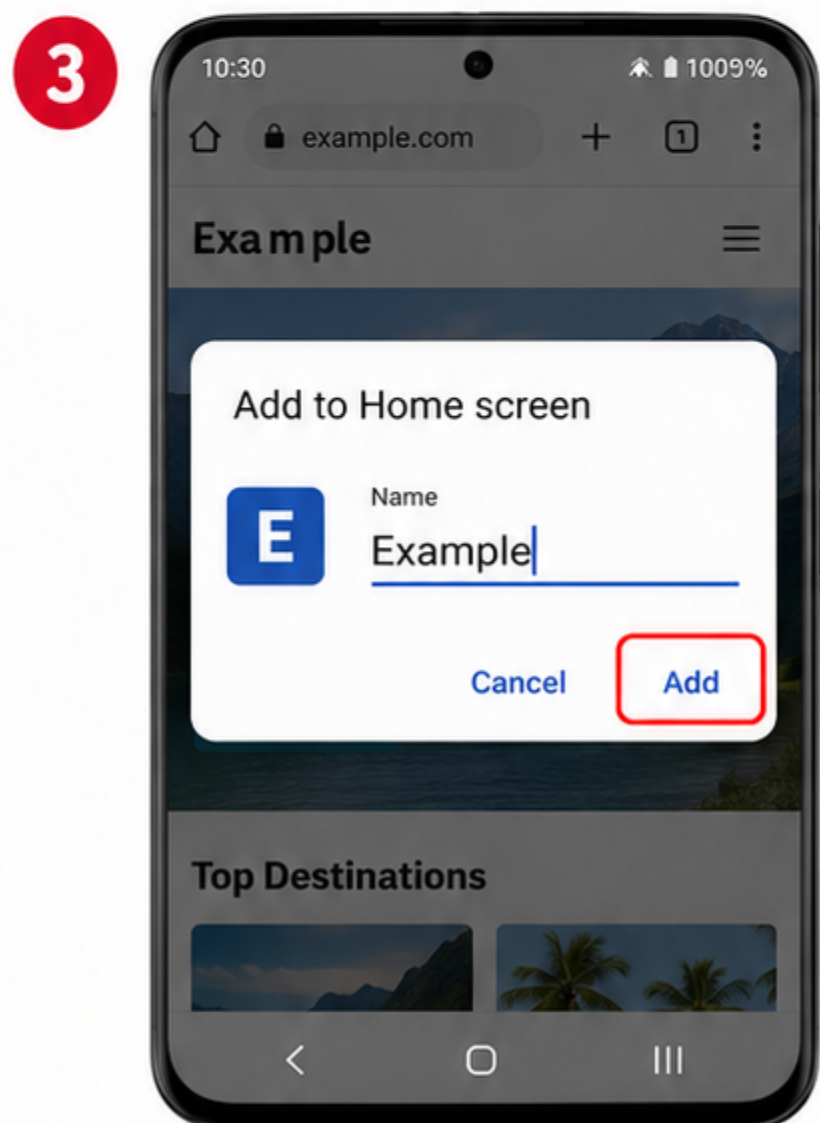


1. Open the website in your browser, then tap the three dots in the top-right corner.

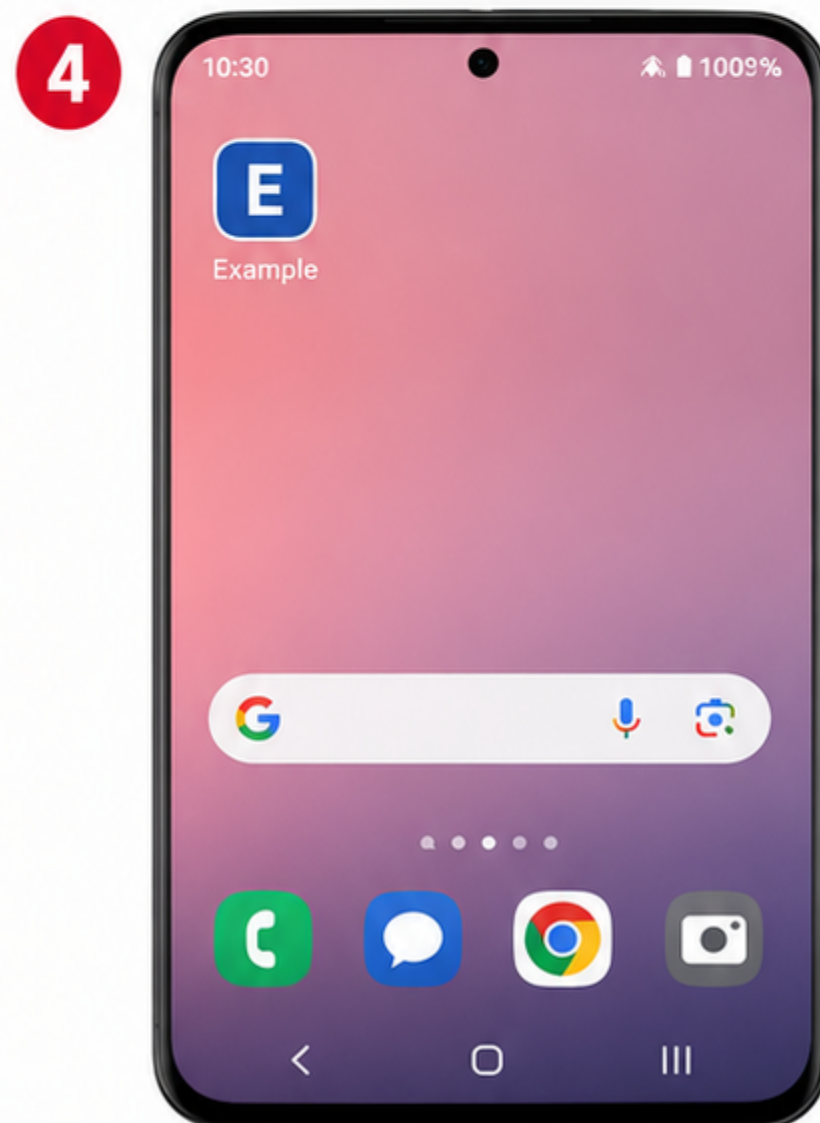
results



2. In the menu, tap "Add to Home screen."

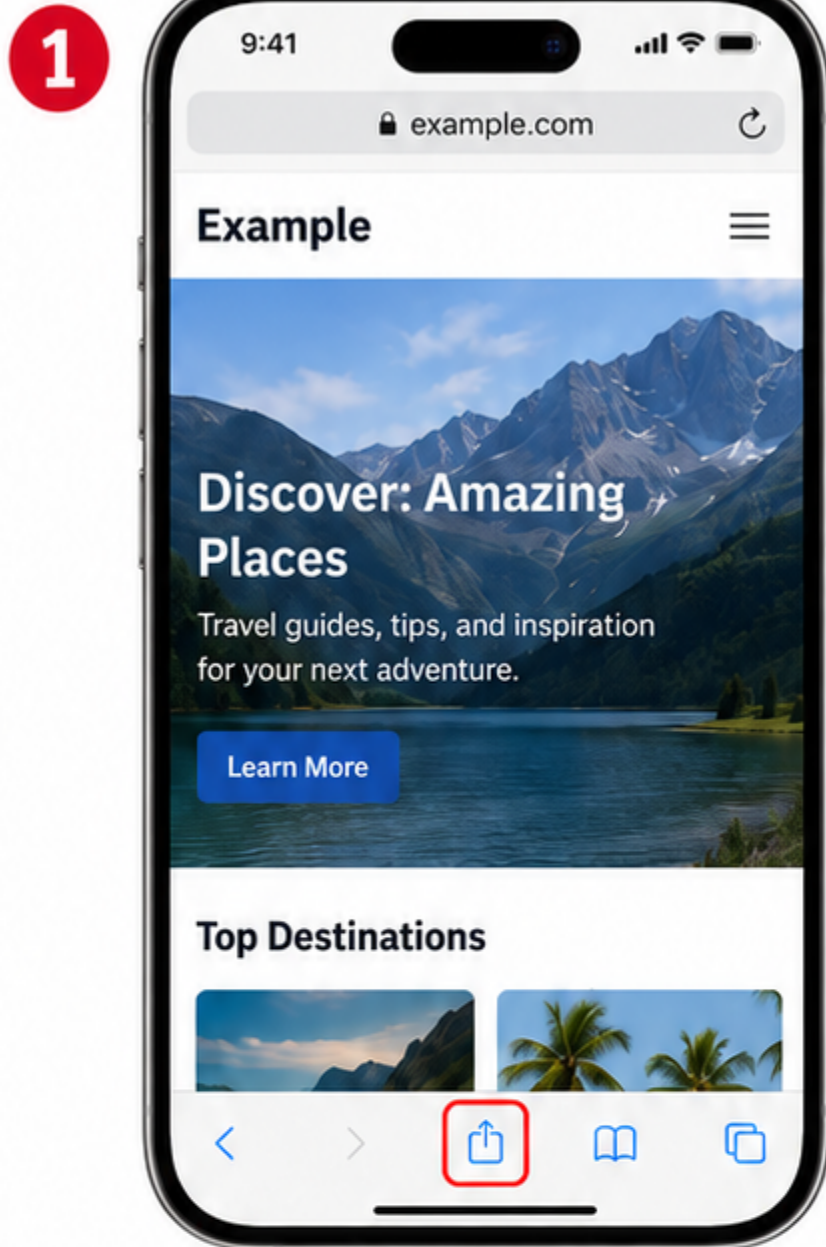


3. Edit the name if needed, then tap "Add."

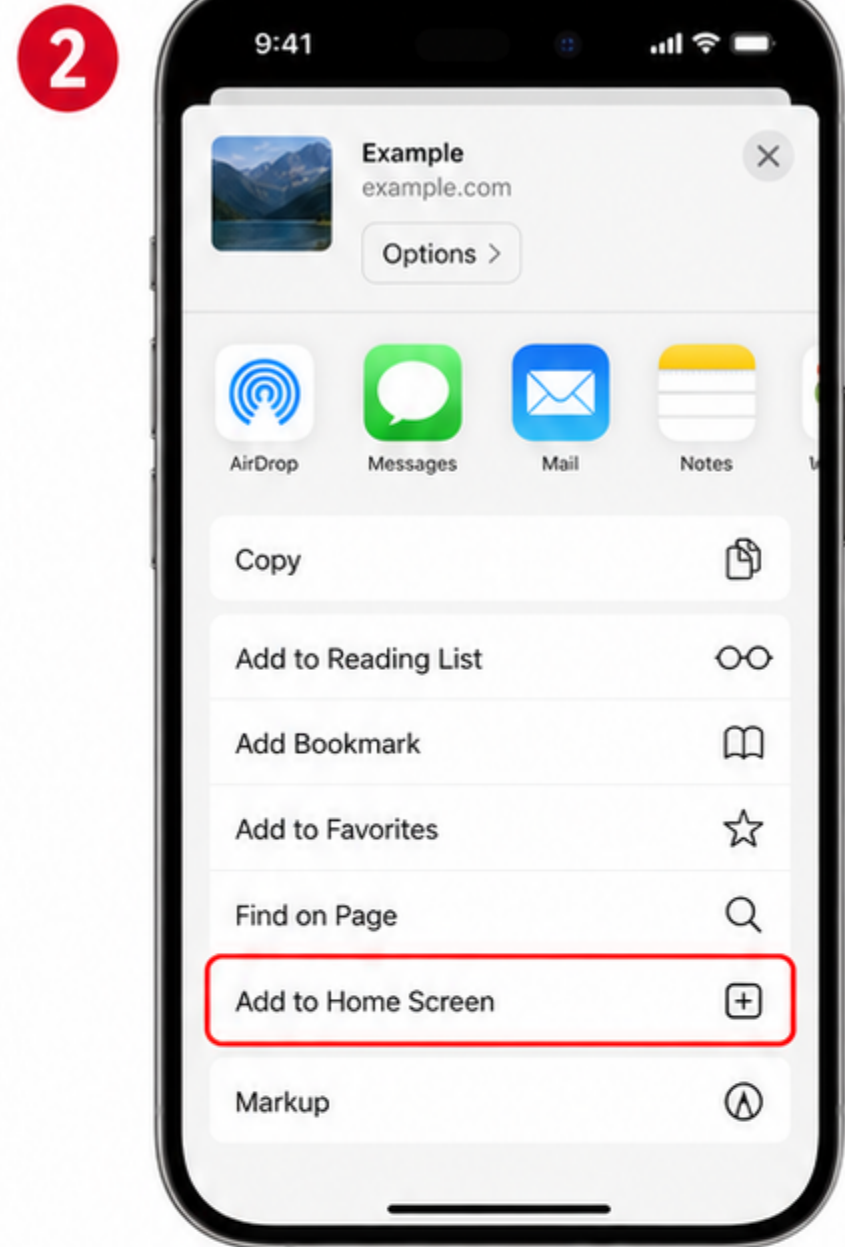


4. The website shortcut will appear on your home screen for quick access.

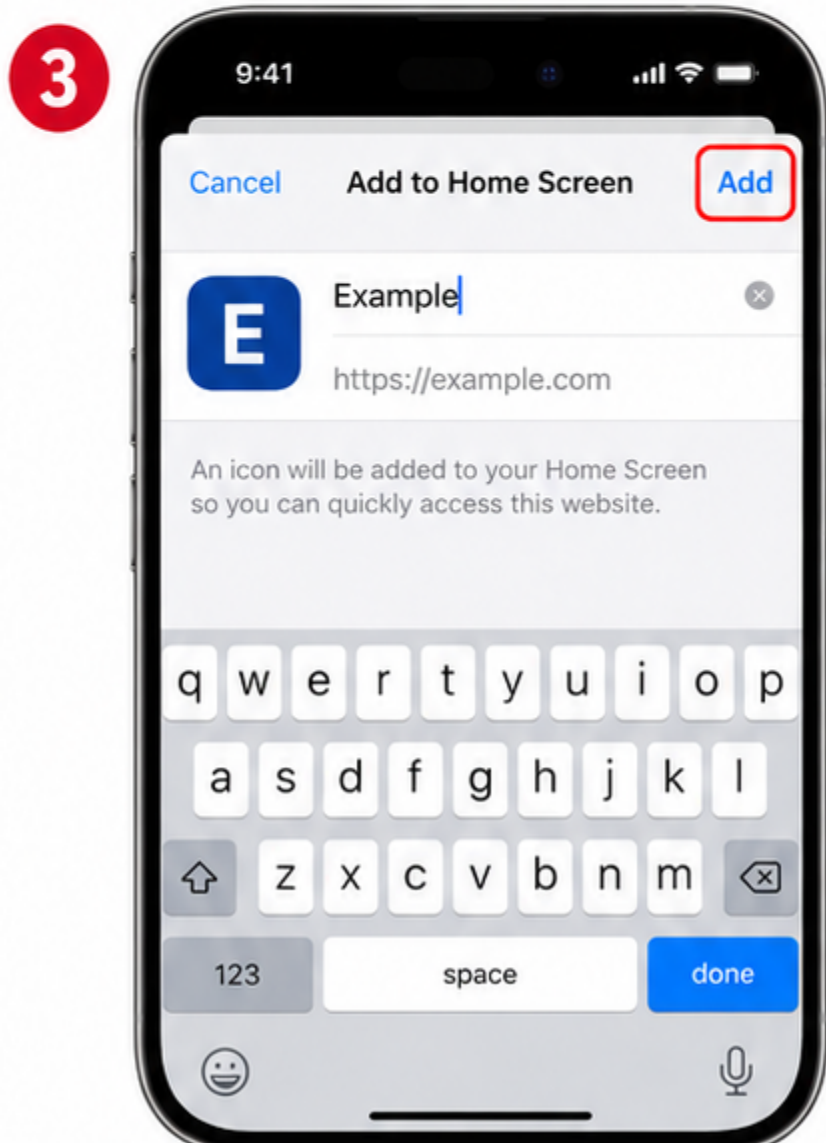
How to Add a Website to Your iPhone Home Screen



1. Open the website in Safari, then tap the Share button.



2. In the menu, scroll if needed and tap "Add to Home Screen."



3. Edit the name if needed, then tap "Add."



4. The website shortcut will appear on your home screen for quick access.