

2013 RESULTS Lobby Meeting Planning Form

Rep./Sen.:

Building/Room:

Date of meeting:

Group/Free Agent City:

I / My group focuses on: (circle) U.S. Poverty Global Poverty

Is this a Face-to-Face meeting with the Rep. or Senator? (circle) Yes No

1. Introductions and Thank You's	Who will facilitate? Who will take notes? What are you thanking the member of Congress for?
2. Meeting Overview	Who will lead?
3. Moving Story, Personal Account or Video	Which story or video? Who will lead?
4. First Request and where member of Congress is on the Champion Scale (see below) on this issue.	Key request: Who will lead? Where is member on Champion Scale?
5. Strategic Response (Give some thought to what they might say and be ready to respond.)	Question: Response: Who will lead?
6. Second Request and where member of Congress is on the Champion Scale (see below) on this issue.	Key request: Who will lead? Where is member on Champion Scale?
7. Strategic Response (Give some thought to what they might say and be ready to respond.)	Question: Response: Who will lead?
8. Wrap Up, Thank you, Next Steps	Who will lead? Who will record?

Champion Scale:

-1 = opposed to our issues

0 = neutral or uninformed on our issues

1 = supporter of our issues

2 = advocate for our issues

3 = leader on our issues

4 = champion on our issues

2013 RESULTS Lobby Meeting Report Form

Instructions: Send to jlinn@results.org (U.S. Poverty) or kpatterson@results.org (Global Poverty). Please turn in at the International Conference debrief if you are lobbying at the International Conference.

You can also report online here: <http://tinyurl.com/2013LobbyMeetingReportForm>

Name of Senator/Representative in attendance:

Name(s) of aides in attendance:

Name(s) of RESULTS activists in attendance:

Meeting Feedback

1. What was the response to your request?

Issue 1:

Issue 2:

2. Based on this meeting, where do you think the member of Congress is on the Champion Scale?

Issue 1: _____

Issue 2: _____

3. Describe how your meeting went. What did you accomplish? Opportunities? Challenges?

4. Describe the next steps you/your group will take as a result of this meeting.

Issue 1:

Issue 2:

5. Other issues:

Form Submitted by:

Phone and e-mail: